

# Zoning Information Guide

*"Planning with People for a Better Phoenix"*



**City of Phoenix**  
PLANNING AND DEVELOPMENT DEPARTMENT

## Informal Interpretation and Determination Letter Requests

The following submittals, as deemed necessary, may be required for an Informal Interpretation of Determination Letter.

1. Written request of information needing interpretation or determination
2. May include:
  - a) Tax Parcel Number(s) (APN) and legal description
  - b) General vicinity of desired location
  - c) Description of existing activity/use
  - d) Description of proposed activity/use
  - e) Zoning
  - f) Parcel map with site/area delineated
3. Check for \$350 made payable to the City of Phoenix
4. Address letter to:  
Zoning Administrator  
City of Phoenix  
Planning and Development Department  
200 West Washington Street, 2nd Floor  
Phoenix, AZ 85003

Should you require assistance, please contact the Planning and Development Department, Zoning Division at (602) 262-7131, Option 6.

Upon request this publication will be made available in alternate formats including large print, Braille, audiotape or computer disk to accommodate a person with a disability if given reasonable advance notice. Please contact Nici Davidson at voice 602-495-0256 or via the City TTY Relay at 602-534-5500.